

## Venue Information

This form is provided for Group Leaders to expand the information available about venues used by Groups and will be stored On Beacon on the Venues page accessed through the Beacon Dashboard page, beneath the Groups column entitled Venues.

Group Leaders are asked to complete the form as fully as is appropriate for the Group and return to the Group Coordinator.

1. Venue (+ Room if necessary) Name	Waitrose Supermarket -Community Room
2. Location	<a href="#">MAP</a>
a. Address	London Road, Worcester
b. Post Code	WR5 2JG
3. Communications	
a. Venue Booking Contact	Sharon
b. Phone Number	
c. Email address	waitroseworcestercommunityroom@gmail.com
d. Website	<a href="https://www.waitrose.com/bf_home/bf/700.htm">https://www.waitrose.com/bf_home/bf/700.htm</a>
4. Transport	
a. Carpark location	At the store
b. Bus routes adjacent to Venue	
c. Approx distance from carpark/bus stops to venue	100yds
d. Condition of Walk (any steps, gates, slope or uneven ground)	Even/tarmacadamed
5. Facilities	
a. Room Size/Max attendance	25
b. WIFI	Yes
c. Audio Visual	Yes, but temperamental at times. Assistance available in store via Customer services
d. Refreshments/Kitchen	Yes – store cafeteria, drinks & food not allowed in the actual Community room
e. Lighting/Blinds	Lighting and blinds
6. Accessibility	
a. Sufficient Indoor space	Yes

b. Wheelchair access	Yes
c. Any steps, stairs or lifts?	No
d. Accessible toilets for disabled	Yes
e. Hearing Loop available	?
f. Access to kitchen & switches for disabled	No access to kitchen
g. Any other obstacles to full participation	None known
7. Costs	
a. Room Hire	Free
b. Separate facility costs	None
8. Miscellaneous	
9. Date Submitted	