

Venue Information

1. Venue (+ Room if necessary) Name	St John's library
2. Location	MAP
a. Address	Glebe Close, Worcester
b. Post Code	WR2 5AX
3. Communications	
a. Venue Booking Contact	Tim Matthews
b. Phone Number	
c. Email address	TMatthews@worcestershire.gov.uk
d. Website	
4. Transport	
a. Carpark location	Sainsbury's or street parking further up the road
b. Bus routes adjacent to Venue	30 or 31 from Crowngate, bus stop is opposite the venue
c. Approx distance from carpark/bus stops to venue	100 yds
d. Condition of Walk (any steps, gates, slope or uneven ground)	Full disabled access
5. Facilities	
a. Room Size/Max attendance	25
b. WIFI	Yes
c. Audio Visual	Yes
d. Refreshments/Kitchen	Yes
e. Lighting/Blinds	Yes
6. Accessibility	
a. Sufficient Indoor space	yes
b. Wheelchair access	yes
c. Any steps, stairs or lifts?	no
d. Accessible toilets for disabled	yes
e. Hearing Loop available	Not that I know of, but the room has good acoustics

f. Access to kitchen & switches for disabled	Yes – drinks served from hatch so no access issues
g. Any other obstacles to full participation	No
7. Costs	
a. Room Hire	
b. Separate facility costs	None
8. Miscellaneous	
9. Date Submitted	08/11/22

PS As it's a widely used venue I haven't looked up full address, room costs etc but can dig them out if needs be. The room is cosy (but plenty of windows when ventilation needed) comfy chairs and helpful friendly staff – in my view it's the perfect venue.

Carolyn Clarke LH2