

Venue Information

This form is provided for Group Leaders to expand the information available about venues used by Groups and will be stored On Beacon on the Venues page accessed through the Beacon Dashboard page, beneath the Groups column entitled Venues.

Group Leaders are asked to complete the form as fully as is appropriate for the Group and return to the Group Coordinator.

1. Venue (+ Room if necessary) Name	Rushwick Village Hall
2. Location	MAP
a. Address	Bransford Rd, Rushwick
b. Post Code	WR2 5TA
3. Communications	
a. Venue Booking Contact	Frank Jolley, Bookings Secretary
b. Phone Number	07988 749823
c. Email address	rvhbookings@icloud.com
d. Website	www.rushwickhall.co.uk/bookings
4. Transport	
a. Carpark location	Adjacent to Hall, 20 spaces
b. Bus routes adjacent to Venue	308/417
c. Approx distance from carpark/bus stops to venue	100m/50m
d. Condition of Walk (any steps, gates, slope or uneven ground)	Good pavement
5. Facilities	
a. Room Size/Max attendance	120 comfortably
b. WIFI	No
c. Audio Visual	Drop down screen
d. Refreshments/Kitchen	Good kitchen
e. Lighting/Blinds	Lighting and stage lighting; blinds are 70% effective
6. Accessibility	
a. Sufficient Indoor space	Yes
b. Wheelchair access	Yes

c. Any steps, stairs or lifts?	One step to entrance but ramp
d. Accessible toilets for disabled	Yes
e. Hearing Loop available	No
f. Access to kitchen & switches for disabled	Depends on disability
g. Any other obstacles to full participation	Stage is 0.6m above hall (steps up)
7. Costs	
a. Room Hire	Says £20/hr but reduction for u3a (need to check this with JR)
b. Separate facility costs	None mentioned
8. Miscellaneous	
	Hirers need to make sure that they get an up to date code for the key box located beside the front door
9. Date Submitted	
	22/11/2022