

Venue Information

This form is provided for Group Leaders to expand the information available about venues used by Groups and will be stored On Beacon on the Venues page accessed through the Beacon Dashboard page, beneath the Groups column entitled Venues.

Group Leaders are asked to complete the form as fully as is appropriate for the Group and return to the Group Coordinator.

1. Venue (+ Room if necessary) Name	Dines Green Hub – Doris Hunt Room
2. Location	
a. Address	Gresham Road, Worcester
b. Post Code	WR2 5QS
3. Communications	
a. Venue Booking Contact	Worcester Community Trust
b. Phone Number	01905 453453 x101
c. Email address	Enquiries@worcestercommunitytrust.org.uk
d. Website	worcestercommunitytrust.org.uk
4. Transport	
a. Carpark location	WR2 5QS
b. Bus routes adjacent to Venue	Service 30, Drakes Avenue (Dines Green)
c. Approx distance from carpark/bus stops to venue	Car Park – on site, adjacent to venue Bus Stops – 0.2miles (Drakes Avenue)
d. Condition of Walk (any steps, gates, slope or uneven ground)	Level, footpaths and roads, no gates
5. Facilities	
a. Room Size/Max attendance	8.95 x 5.55m/Max 40 people (classroom style)
b. WIFI	Yes (not used)
c. Audio Visual	Not included
d. Refreshments/Kitchen	Yes, within the Centre
e. Lighting/Blinds	Ceiling Lights/Curtains
6. Accessibility	
a. Sufficient Indoor space	Good access (power assisted double doors, etc.)

b. Wheelchair access	Yes
c. Any steps, stairs or lifts?	Not Applicable
d. Accessible toilets for disabled	Yes
e. Hearing Loop available	Yes (not used)
f. Access to kitchen & switches for disabled	Limited – counter partially obstructs one entrance. Alternative entrance via standard width door.
g. Any other obstacles to full participation	None obvious
7. Costs	
a. Room Hire	£12.50/hr (is quoted on website)
b. Separate facility costs	£8.60/hr (if hired separately, i.e. Room Hire includes casual kitchen access for refreshments, etc., but this would of course not apply if others had hired the kitchen separately)
8. Miscellaneous	
	Users are currently expected to set up/take down tables, chairs, etc., which are stored in cupboards in the Room. Hand sanitiser and towel/wipes provided in the Room. Doris Hunt Room is double-aspect. Opening windows and patio doors enable good ventilation, if needed.
9. Date Submitted	
	8/11/2022